

Article 1
Creation and Purpose

Section 1. Name of Organization
The name of the organization shall be:
The Town of Wayne Agricultural Advisory Council

Section 2. Authorization
The Town of Wayne Agricultural Advisory Council was established
by resolution of the Town of Wayne Board, adopted on 9 March 2010

Section 3. Powers

- A. Advise the Town of Wayne Board, Planning and Zoning, on matters affecting the perseveration, conservation, development and use of the "working landscape" features and conditions of the Town in so far as they have a bearing on the detriment and quality with regard to any threat posed to this quality, so as to enhance the long- range value of the "working landscape" to the people of the Town.
- B. Develop and conduct a program of public information in the Town which shall be designed to foster increased understanding of the nature of "working landscape" problems and issues.
- C. Conduct studies, surveys and inventories for the identification of all "working landscapes" which are of Town significance and for which an index shall be maintained in order to make recommendations to the Town Legislature, planning and zoning for the appropriate preservation and use of such areas and features.
- D. When authorized by resolution of the Town Board the Council may accept by gift, grant, devise, bequest or otherwise, property both real and personal in the name of the Town, as resources within the boundaries of the Town.

Article II
Membership

Section 1. Members
Voting membership of the Town of Wayne Agricultural Advisory Council shall not exceed five members. Ex-Officio members & staff are non-voting members.

Section 2. Ex-Officio members
Ex-officio members of the Town of Wayne Agricultural Advisory Council shall be: NYS Ag. Mkts.
Steuben County

American Farmland Trust
Cornell Co-Op Ext.

- Section 3. Staff**
Staff assistance to the Town of Wayne Agricultural Advisory Council is provided by the Town of Wayne.
- Section 4. Membership: Terms of Office**
Members must attend three quarters of the regularly scheduled Council and / or committee meetings to qualify for nomination for reappointment by the Chairperson of the Council. In the event of vacancy by death, resignation, or otherwise such vacancy shall be filled for the unexpired term by the appointment of the Council.
- Section 5. Officers**
- A. Officers of the Council shall consist of a Chairperson and Vice – Chairperson who shall be voting members.
 - B. The Chairperson shall preside at all meeting and hearing at the Council.
 - C. The Vice – Chairperson shall act for the Chairperson in their absence. The Vice Chairperson shall take up the office of Chairperson if that office shall become vacant.
- Section 6. Committees**
- A. **Ad Hoc Committees** - The Chairperson of the Council at their discretion, may appoint temporary committees to deal with special matters.
 - B. **Standing Committees** – The Council may create and terminate standing committees as it deems necessary and appropriate.
 - C. **Advisory Committees and Boards** – The Council may create and terminate such entities whose members need not be members of the Council, but shall be persons whose experience, training or interest qualifies them to lend valuable assistance in an advisory capacity on technical and special phases of the Council’s program. Members of such bodies shall receive no compensation for their services. A regular voting member of the Council shall be Chairperson of such body.
 - D. **Executive Committee**- There shall be an Executive Committee comprising the Chairperson, the Vice Chairperson, the immediate Past Chairperson and any founding Members. The Executive Committee shall possess and may exercise any powers of the Council when, under the circumstances, timely action could not be taken otherwise.

Article III
Meetings and Procedural Matters

- Section 1. Regular Meetings** –Regular meetings of the Council shall be held at a time and place designated by the Council, meetings may be open to the public. The intent is to have a minimum of four quarterly meetings per calendar year.
- Section 2. Special Meetings** – Special meetings of the Council maybe called by a majority of the members at any regular meeting, by the Chair or at the written request of the Chair with at least three Council members.
- Section 3. Quorum** – Attending members of the Council shall constitute a quorum to transact regular business, to adopt or amend the By – Laws, of which this quorum shall consist of the majority (three) members.
- Section 4. Minutes** – Minutes of an meetings shall be recorded and maintained within the Council. Minutes of any committees shall be sent to such designated appointee and made available to all members.
- Section 5. Reports** –The Council shall submit a calendar year end report to the Town Board concerning activities and recommendations in time for the Town’s Budget.
- Section 6. Funds** – The Town of Wayne Board is empowered to assign funds and distribute funds necessary to the Council for their continued service.

Article IV
Amendments

These By – Laws may be amended by Council at any regular meeting. Any amendment shall be provided to Council and Town.

Article V
Adoption of By- Laws

These By- Laws as contained herein become effective upon adoption by proper resolution supported by majority vote of a properly constituted quorum. Adopted on this Day 1 June 2010.