

**TOWN OF WAYNE
BOARD MEETING MINUTES
July 13, 2021**

The July 13 Board meeting commenced at 6:40 PM with the conducting of the Board roll call followed by the Pledge of Allegiance.

Present: Supervisor Dunbar
 Councilperson Haff
 Councilperson Freeman
 Councilperson Walton
 Town Clerk Mahr
Absent: Councilperson Kenyon

Also in attendance at Town Hall were Doug Howard, Julie Haar, Dave Bauer, Maureen Conklin, John Lonergan, Chris and Wayne Hand, Maureen Kurtz, David Westcott, Heidi & Chuck Vail, Bernadette Ervin, Steve Woodhouse, Gayle O'Connor, Bruce Inglis, Loraine & Peter Nelson and Nate Cook. Participants identified via Zoom conferencing were Karen Doucette, Chris Curry, Megan Howard, Kody Kenney, Kyle Dencenburg, Steve Butchko and Peter Schnorr.

Approval of Minutes

The June 8 Board meeting minutes were reviewed. Motion to approve was made by Councilperson Haff and seconded by Councilperson Freeman with all in favor.

Supervisors Report

Supervisor Dunbar briefly reviewed status of the following:

- 1-Birdseye Hollow DEC letter. The DEC will be contacting the landowners directly regarding any potential acquisitions.
- 2- Phone System upgrade has been delayed due to customer service issues with Frontier and equipment delays. Training is completed and changeover should occur within the next week.
- 3- Budget modifications have been delayed but will be caught up in August.
- 4- The Covid stimulus of \$110,000 was discussed. It appears the Town may not be able to use it directly because it did not incur a significant financial hardship in 2020. However, the funding may be possibly used by Town businesses who can demonstrate they suffered financial hardships due to the pandemic. This would be done via a grant process. More updates will be provided when available.

Councilperson Haff asked if there were any updates on the DEC drilling. Supervisor Dunbar said no.

Supervisor Dunbar presented a cost comparison between the proposed SCT Website versus the current site installed at the town. Councilperson Walton suggested that DSD

Web Works be contacted to present what services they can provide to update the existing site with associated costs. Councilperson Haff agreed that the Board should get a better handle on what the Town's current expenditures are. Supervisor Dunbar to contact Scott Deming at DSD Web Works to discuss a presentation at a future board meeting.

Supervisor Dunbar gave an overview of the calendar for the upcoming budget cycle to begin in August.

Supervisor Dunbar reviewed the Retirement Reporting Fraud investigation regarding retired bookkeeper Maureen Kurtz. Supervisor Dunbar explained the NY State Comptrollers' Office conducted the investigation over a period of 16 months and presented a 2014 Standard Work Day Reporting Resolution (RS 2417-A) document that showed a higher number of hours worked versus the number of days scheduled by 60%. Per Supervisor Dunbar this document references a 2014 resolution that was not passed by the Board or included in any Board meeting minutes. Supervisor Dunbar reported this finding the NYS Pension Integrity Bureau. The recovery of funds is pending. Supervisor Dunbar also explained that, in addition to the Integrity Bureau investigation there was an investigation conducted by the DA office as well. Those results have not been made final. Supervisor Dunbar stated the Comptrollers Office recommends implementation of a Record of Activities (ROA) process. This will involve training for all Town employees followed by implementation of a method of "Enhanced Reporting" as means to ensure payroll accuracy and a better understanding of appropriate wages to Town employees. This will be an agenda item to be evaluated in the August meeting.

The Supervisor financial report was reviewed with minimal discussion. Supervisor Dunbar stated the Mortgage tax reimbursement check received was \$38,000 which is higher than the \$22,000 that was estimated. Councilperson Freeman asked again if the Town of Wayne was ever reimbursed for the KWIC insurance payment made at the end of 2020 for \$2,400. Supervisor Dunbar still needs to research.

Clerks Report

The Clerk's monthly report for June was reviewed with minimal discussion. Motion to approve the report was made by Councilperson Haff and seconded by Councilperson Walton with all in favor.

Abstract 7 Vouchers submitted were reviewed as follows:

• General Account	Vouchers 121 – 143	\$ 12,749.72
• Highway Account	Vouchers 67 - 84	\$ 104,558.21
• Keuka Lighting	Voucher 7	\$ 89.00
• Trust & Agency	Voucher 9 - 10	\$ 876.60

Councilperson Haff discussed Highway Voucher 75 and questioned what is the total repair dollars that have been expended on the old tractor since the Town did not proceed with the procurement of a new unit last year. Councilperson Haff referenced

there is enough money in the Highway equipment reserve to replace the current tractor. In addition, Councilperson Haff stated in the upcoming budget the Town needs to plan for a new truck as well. Councilperson Walton agreed the Board needs to give the Highway department the equipment they need to do their job properly.

Motion to approve Abstract 7 was made by Councilperson Haff and seconded by Councilperson Freeman subject to the following changes: In the General Fund Voucher number 121 the dollar amount needs to be changed to \$1,507.33. Voucher number 140 needs to be reduced to \$160. In the Highway Fund Voucher 84 needs to be added for LDG Engineers totaling \$722.56. The motion was approved with all in favor.

Justice Report

The monthly report was presented with no discussion.

Assessor Report

No report.

Highway Superintendent

Superintendent Howard reported that 1268.6 gallons of fuel was used in June.

Coryell Road needs 1.5 to 2 months to cure before binder can be put down. Best estimate at this time is September. Superintendent Howard to meet vendor this week to review cost of the binder.

Activities for the month that Superintendent Howard reviewed were installing of a driveway pipe on Keuka Village Road, patching of East Lake Road, grading Reinhart and Fleet roads. The pipes have been ordered for East Lake Road. The mower attachment has been received but there are issues with tractor that need to be resolved before hooking up the attachment.

Superintendent Howard reviewed an incident at the compost site where an individual was caught trying to leave construction material.

Deputy Superintendent Nate Cook is pricing the cost of a new town truck. The current estimate is around \$250,000. The potential acquisition will be done utilizing the Onondaga County state bid versus Sourcewell. Because of the long lead time for delivery of a new truck Superintendent Howard will present costs at the August Board meeting.

Superintendent Howard presented the overall Town road plan for 2021-24. Superintendent Howard then discussed in more depth the plan for repairing East Lake Road. A detailed timeline was presented showing what activities will be accomplished in 2021 and 2022. Culvert pipes and road shoulder repair work will be done in 2021 to prepare for grinding and repaving the road in 2022. This work is targeted to begin in September. Activities for 2022 will involve coordinating with Steuben County resources. Superintendent Howard will be meeting with the County this fall to discuss.

Councilperson Haff asked if the Town should engage Larson Engineering to review the project. Superintendent Howard replied he did not think that was necessary at this time. Superintendent Howard and Councilperson Walton both commented ta project of this magnitude will require a lot of patience and cooperation by the residents who live on the East Lake Road particularly regarding parking..

Code Enforcement Officer

The monthly code enforcement was reviewed with no discussion. The zoning board minutes from June 7th and Planning Board minutes from May 10th were reviewed with no discussion. Councilperson Haff commented on that the high number of permits issued in 2021 is a positive indicator of the building activity in the Town.

Watershed

The monthly report was presented with no discussion.

Dog Control Officer

DCO Howard reviewed The Town Rabies clinic held on Friday July 9th. Expenses for the event will be shown at the August meeting. DCO Howard would also like to give gift cards to those who volunteered at the event. The Monthly License report was reviewed with no discussion.

History

Activities from May and June were reported with no discussion.

Web Statistics

Report reviewed with no discussion.

Public Comments

Mrs. Maureen Kurtz asked Supervisor Dunbar how he was able to enter the Retirement System to do the research he reported. Mrs. Kurtz referenced various certification levels are required to qualify to research particular information. Supervisor Dunbar referenced he had received training but did not provide specifics. Mrs. Kurtz reviewed her meeting with State Comptroller's Office regarding the investigation and stated she had not been informed of any results. Mrs. Kurtz ask that Supervisor Dunbar provide the information for the contacts he spoke with by sending an email to Megan Howard. Supervisor Dunbar said he would.

Ms. Bernadette Ervin stated she had known and worked with Mrs. Kurtz and was very disturbed by this report. Ms. Ervin asked who initiated the investigation. Supervisor Dunbar acknowledged he did. Ms. Ervin also questioned why the Board was just being informed of an investigation that began 16 months ago. Supervisor Dunbar was also questioned why he procured a Town credit card with out board approval. Supervisor Dunbar stated it made procuring items from Amazon at a lower cost and not incurring mileage expenses.

Ms. Julie Haar stated she had serious concerns over the conduct of the previous Town Supervisor and secret meetings that were held. She added that this investigation needed to be done and that Supervisor Dunbar was doing his job. Ms. Haar and Supervisor Dunbar both stated concerns over how many other documents may have been fabricated in the past and more proof could have been found if the records weren't destroyed by the previous Supervisor. Supervisor Dunbar referenced a truck scale receipt he received a copy of from Cardinal Disposal for a large amount of trash that was incurred just before he took office. Mrs. Megan Howard refuted that accusation.

Mr. Wayne Hand and Mrs. Gayle O'Connor asked why more Town information is being placed on a Town Facebook page versus the Town Website when a number of residents are not Facebook users. Supervisor Dunbar stated it was easier to do.

Mr. Bruce Inglis asked if there were any updates on the potential NYSEG property acquisition. Supervisor Dunbar stated NYSEG has not responded to any of their inquiries so he and Councilperson Walton have not reached out to them in a number of months. Mr. Peter Schnorr asked for clarification that there has been no contact with NYSEG recently. Supervisor Dunbar concurred.

Announcements

Supervisor Dunbar informed the meeting that Anne Green passed away. She was a member of the Hammondsport Village Trustees and served as a director on the Keuka Watershed Improvement Cooperative (KWIC).

The next board meeting is Tuesday, August 10th 2021

Adjourn

Motion to adjourn was made by Councilperson Freeman and seconded by Councilperson Walton with all in favor. The meeting adjourned at 9:00 PM.

Respectfully Submitted

William Mahr
Town Clerk
July 13, 2021

