

# TOWN OF WAYNE BOARD MEETING MINUTES June 11, 2019

Following the Public Hearing regarding changing the number of members of the Zoning Board of Appeals from 3 to 5 the June monthly meeting commenced at 6:33PM with the Pledge of Allegiance. A moment of silence was held for Elizabeth Bennett.

Present: Supervisor Butchko  
Councilperson Haar  
Councilperson Haff  
Councilperson Freeman  
Councilperson Dunbar  
Town Clerk Mahr

Also present: Doug & Megan Howard, Jeff & Lulu Martin, Joe Hauryski, Chris Curry, Kyle Dencenburg, John Lonergan, Kurt Falvey, Kody Kenney & Nate Cook.

## **Guest Speaker**

County legislator Joe Hauryski gave a Steuben County update on the following topics.

- New York State has issued a mandate to the District Attorney offices that the court systems now all require 24-hour coverage for arraignments and an attorney must be present.
- The County is looking at sites in Bath and Avoca for constructing a facility for the Raise the Age Program. The facility will provide a college dorm type setting versus jail cell for fifteen and sixteen-year old offenders. There is no existing facility in the the county that fits the dorm setting requirement.
- There has been changes to the discovery and bail procedures. Within (15) days of arrest any felony charge of the offender needs to be identified.
- At the last County Public Safety meeting Councilperson, Julie Haar, was recognized for her comprehensive work in the Opioids Abuse program.
- Improvements to West Waneta Lake Road will be worked on in (2) phases. It will be enlarged with shoulders being added and completely blacktopped. County Rte. 114 will also be blacktopped.
- The third floor in the completed annex building will be used to house the County Legislature. The current Legislature space will be used to address the referenced court expansion versus building a new court house. Changes will occur in the spring of 2020.
- The County will be issuing a RFP for the hiring of a new assessor to be utilized under a shared services contract. Emphasis will be placed on getting enough towns to use the resource. There may also be a potential need for a new Code Enforcement Officer.

## **Approval of Minutes**

The May 14 Board Minutes were reviewed. Motion to approve the minutes was made by Councilperson Haff, seconded by Councilperson Freeman all in favor.

**Supervisors Report**

The supervisor’s report for May was reviewed. Supervisor Butchko presented the changes approved in May for the Water System Reserve, Highway Keuka Hill Roadimprovement and the Keuka Lighting loan. To date the Town has not received any invoices for the Keuka Hill project. Councilperson Haff brought to the Board’s attention that the Supervisor’s Report did not reflect the transfer of the \$90,000 unallocated Highway funds from the Highway budget to the Highway Equipment reserve. Further discussion centered around CHIPS reimbursement and 2018 rollover monies and the Pave NY program. A motion was made by Councilperson Haff to approve the Supervisor Report with this adjustment. The motion was seconded by seconded by Councilperson Haar with all in favor.

Motion to approve the fund transfer for 2019 tax assistance administration was made by Councilperson Freeman and seconded by Councilperson Haff with all in favor.

**Clerks Report**

The clerk’s report was presented and reviewed. Clerk Mahr highlighted the donations made at the town clean-up event. Motion to approve the clerk’s report was made by Councilperson Haff and seconded by Councilperson Dunbar with all in favor.

Vouchers of Abstract 6 were submitted and approved. Councilperson Dunbar questioned the latest Harter, Secrest & Emery invoice. Mr. Jeff Martin reviewed history of the need to engage legal to assist with establishing ordinances for Keuka Village parking. Councilperson Haar suggested a better process should be implemented to determine when the Town needs to contact for legal assistance.

Abstract 6 Vouchers submitted were broken down by:

• General Account	Vouchers 162 -202	\$20,594.25
• Highway Account	Vouchers 55-66	\$ 7,114.09
• TA Account	Voucher 18 - 22	\$ 7,254.96
• SL Account	Voucher 6	\$212.09

**Justice Report**

Justice reports was reviewed with no discussion.

**Assessor**

There was (1) grievance heard on the Board of Assessment Review day..

**Highway Superintendent Report**

Highway Superintendent Doug Howard reviewed journal activities for the month of May and gave an update on the Keuka Hill project. Superintendent Howard reviewed the successful Town Clean-Up day results. At this time the costs for the event have come in under budget.

On June 5<sup>th</sup> the Water System reader malfunctioned. Superintendent Howard is working on a replacement part.

Superintendent Howard also discussed a potential conflict on town road projects over responsibility for the road repair versus the driveway repair of the homeowners.

### **Code & Zoning Officer**

Review of monthly report was presented with no discussion.

The approved Planning and Zoning Board Meetings minutes for May were reviewed with no discussion. Councilperson Freeman gave an update on the activities of the Planning Board LUR sub-committee regarding the definition of a cottage industry. Councilperson Dunbar asked if the LUR map has been changed to reflect the increase in the hamlet, mixed use (commercial) property. The map has not been changed. Councilperson Dunbar also asked if there had been any new conversations with NYSEG regarding the status of its Hydro Plant located in Keuka Village. Supervisor Butchko replied he has not had any conversations with NYSEG.

### **Watershed**

May watershed report was presented with no discussion.

### **Dog Control Officer**

Monthly report was reviewed with no discussion. The free rabies clinic will be held Saturday June 15<sup>th</sup> at the Town barn from 1:00 PM to 3:00 PM. Dog Control Officer Megan Howard reviewed who she has contacted as potential replacement options for Four Winds Kennel. In addition, the costs for building a kennel at the Town Hall is also being evaluated as a short term housing solution and using facilities at Yates County as a long term, if possible. A shared services solution may also be an option.

DCO Howard also gave an update to the Boat launch. Memorial Day weekend had significant activity which caused a lot of noise issues for the local neighborhood at inappropriate times in the morning. Options for chaining off the launch area were discussed. Mr. Jeff Martin said it is unfair to the Keuka Village neighborhood that the rules utilizing the boat launch are not being enforced. Combining these rules with the ordinances being worked on for the Keuka Village parking was also suggested.

### **History Group**

Monthly report was presented with no discussion.

### **Other Business**

Supervisor Butchko reviewed the status of the Keuka Lighting District LED Bulb Replacement. In addition, Supervisor Butchko gave an update on the buildings and maintenance projects still to be addressed in 2019. These projects include:

- New roof for the Town Hall
- Replacement of HVAC
- Repairing floor in Bay 1 of the Town Barn.

An itemized list of building projects and pricing will be presented at next board meeting. Supervisor Butchko also discussed that he has been contacted by Verizon to revisit the proposed cell tower project. Supervisor Butchko informed the Board that the NYSDEC will be inspecting the abandoned town landfill. The Drug Testing contract with Steuben County has been renewed.

A conversation also took place regarding alternatives for health insurance for the Highway employees. Supervisor Butchko will invite Sprague Insurance to the July board meeting to discuss alternatives.

In addition, Supervisor Butchko presented a value appraisal report on the town buildings.

### **Announcements**

The next Town Board Meeting will be on Tuesday July 9th.

### **Adjourn**

A motion to adjourn the Town Board meeting was made by Councilperson Haar, seconded by Councilperson Dunbar and all in favor.

Meeting adjourned at 8:21PM.

Respectfully Submitted,

William Mahr Town Clerk  
June 11, 2019