

**TOWN OF WAYNE**  
**MONTHLY BOARD MEETING**

**OCTOBER 10, 2023 draft**

**PLEDGE OF ALLEGIANCE at 6:02 pm**

**Present: Councilmember Freeman    Councilmember Haar**  
**Councilmember Kenyon    Councilmember Bauer**  
**Supervisor Mahr            Clerk Serphillips**

**In attendance: Doug Howard, Edward J Murphy**

**On Zoom: Karen Doucette, Roberta Harris**

**A moment of silence was observed for Bud Bates and Elizabeth Bartman.**

**Approval of September 12, 2023 minutes:**

**A motion to approve the September 12, 2023 Town Board Minutes was made by Councilmember Haar, seconded by Councilmember Kenyon. All are in favor**

**Supervisor's report:**

**A budget modification is needed for the taxes. While doing administrative work, the wrong code was charged, which will put us in the negative. It should have been charged to the deputy code. Our bookkeeper will do a journal to correct that.**

**SCT will be doing a server up- grade this month resulting a large bill next month. A large bill is also expected from Spallina for the playground paving, which comes out of the Rescue Act fund.**

**A 25% payment was issued to Munson Metal works, the balance will be paid next month.**

**A motion to approve the Supervisor's report was made by Councilmember Kenyon, seconded by Councilmember Freeman. All are in favor**

**Resolution 17 is as follows;**

**Move \$3,259.77 from Special Item Contingent to;**

**Central Data Processing**

**Misc. Contractual- Town Clean-up**

**Code Enforcement Travel**

**Community Beautification**

**A motion to approve Resolution 17 was made by Councilmember Kenyon, seconded by Councilmember Freeman. Voting as follows;**

**Councilmember Haar, yes**

**Councilmember Bauer, yes**

**Councilmember Freeman, yes**

**Councilmember Kenyon, yes**

**Supervisor Mahr, yes**

**One change that was made in the budget is for Keuka Lighting.**

**The funds were changed from \$1,700.00 to \$1,500.00,**

**A motion to approve Resolution 18; Approval of the Preliminary 2024 Town Budget, was made by Councilmember Kenyon, seconded by Councilmember Freeman. Voting as followed;**

**Councilmember Kenyon, yes**

**Councilmember Freeman, yes**

**Councilmember Bauer, yes**

**Councilmember Haar, yes**

**Supervisor Mahr, yes**

**Clerk's report:**

**We did \$850.00 in property transfers, \$125.00 in subdivision, \$119.00 in demolition permits, \$75.00 in road use agreement, \$30.00 in dog licenses, \$200.00 in building permits, \$15.00 in photo copies and \$ 240.00 in miscellaneous, which were donations for the dog shelter.**

**Motion to approve the Clerk's report made by Councilmember Kenyon, seconded by Councilmember Haar. All are in favor.**

**A motion to approve the Vouchers for Abstract 10 was made by Councilmember Haar, seconded by Councilmember Kenyon, all are in favor.**

**Assessor's report; No activity this month.**

**Justice report; No activity this month.**

**Highway Superintendent's report;**

**522gallons of fuel oil was used this month. Paving is scheduled for Thursday on the playground. The pavilion is scheduled for delivery also on Thursday.**

**Work was done on the playground, trimming trees, tree removals, shared services with Urbana, shop work, mowing of roadsides, work with the excavator, filling pot hole, working dirt roads and brining roads, cutting shoulders on Smith Rd.**

**A certified letter was sent to John Burch, the new owner on Keuka Village Rd, regarding the septic tank that is under the road.**

**Jeff Wilson called Superintendent Howard regarding the core drilling for the wall on E. Lake Rd. Mr. Wilson is going to get more estimates.**

**Superintendent Howard meet with the surveyor on September 23<sup>rd</sup>, and that Mr. Wilson is still waiting for information from the surveyor before he can continue on the project.**

**Spallina will meet with Superintendent Howard regarding the playground paving, which is planned for Thursday. The pavilion will also be delivered on Thursday.**

**We have \$1455.00 in the line item for the road and speed limit signs. The quote is closer to \$2400.00-\$2500.00, not including the hardware.**

**A motion to proceed with the road signs was made by Councilmember Bauer, seconded by Councilmember Freeman. All are in favor.**

**Councilmember Haar asked if changes to the LUR were discussed by the Town Board. Councilmember Freeman stated that she asked Gil Harrop about it. She was given an email that was from Stan Witkowski on Thursday October 5<sup>th</sup>, stating what was agreed upon, and the updates needed. Councilmember Freeman will make copies to share with the Town board. Supervisor Mahr stated that he would like Mr. Witkowski and Mr. Hand at the next Board meeting.**

#### **Zoning and Planning Boards;**

**The minutes for the Zoning and Planning boards were approved.**

**Amy Gush put together violation notices that we need to move forward with. There were seven remedies on Mr. Harrop's report, of past due septic inspections, ready for an appearance ticket. It was suggested that our lawyers review the violation document.**

#### **Dog Control Officer report;**

**There is a stray dog wandering between Urbana and Wayne. The dog is not licensed. Our DCO is teaming with the DCO in Urbana to trap a stray dog that is going between Urbana and Wayne. There is concern about the dog's safety and health, especially during hunting season**

**There were two dogs in the shelter. One was adopted and the owner was found for the other.**

## **History Group;**

History Group Report for September

Volunteer hours for August: 108

Volunteer hours for September: 65

Accomplished:

1. Continued work on organizing the top 20 History topics. Goal is still to complete this work by the end of the calendar

year.

2. Worked on the History Group display for Steuben County History Awareness week (week of October 10th at the

Finger Lakes Boating Museum)

3. Two of the group members will be leaving the area for the winter before the end of October.

Goals for October:

1. Participate in Steuben County History week

2. Participate in the preparation of the Town newsletters for mailing

3. Assign work for Paul and Buddy to take with them when they leave the area for the winter.

4. Continue work on top 20 topics.

**Cemetery still needs to be updated. Dave Canfield is working with McConnell and Mueller on cemetery update.**

## **Web Statistics;**

**The total number of users were 559. The number of sessions were 781, down 2.7% of the last 30 days.**

## **Old business;**

**The cost of the new picnic tables for the playground is \$200.00 each, or \$240.00, with Fluffy applying polyurethane.**

## **Short-term rental;**

**The occupancy limit was discussed. The maximum occupancy for any building/ buildings, on the same tax parcel shall not exceed 12 people.**

**The Good Neighbor policy was changed to the Town of Wayne noise policy.**

**A motion to adopt Resolution 19, Local Law number 1 of 2023, Short-term rental law, was made by Councilmember Kenyon, seconded by Councilmember Bauer.**

**Voting as follows,**

**Councilmember Haar, yes**

**Councilmember Bauer, yes**

**Councilmember Freeman, yes**

**Councilmember Kenyon, yes**

**Supervisor Mahr, yes**

**Public Comments;**

**Roberta Harris asked what the next step is in the process for the Short-term rental.**

**The law will be in effect as soon as the lawyer files it with New York State.**

**The Short-term rental law will be on the Town of Wayne website.**

**Out next Public Hearing in the Town budget will be on October 24, 2023 at 6pm at the Town Hall.**

**The Town Clerk apologizes for the miscommunication regarding the Short-term rental mentioned in the September 2023 Board minutes.**

**A motion to move to Executive Session was made by Councilmember Kenyon, seconded by Councilmember Haar, all are in favor.**

**Executive session started at 7:26PM**

**No action was taken**

**Motion to end Executive session made by Councilmember Haar, seconded by Councilmember Kenyon**

**Executive session ended at 7:45 pm**

**Motion to adjourn Town Board meeting made by Councilmember Kenyon, seconded by Councilmember Freeman, all are in favor**

**Meeting adjourned at 7:45 pm**

**Respectfully submitted by,**

**Angie Serphillips**

**Clerk, Town of Wayne**

