

**Town Board minutes  
TOWN OF WAYNE  
BOARD MEETING DRAFT  
May 10, 2023**

Town Board Meeting commenced at 6:00 p.m.

Present:      Councilmember Freeman                      Supervisor Mahr  
                  Councilmember Bauer                              Clerk Serphillips  
                  Councilmember Haar  
                  Councilmember Kenyon

Zoom; Karen Doucette

In attendance were; Doug Howard, Ron McIntire, Lorraine Nelson, Peter Nelson, Joe Serphillips, Dave Canfield

**PLEDGE OF ALLEGIANCE**

Motion to approve minutes;

Motion to approve April minutes made by Councilmember Haar, Second by Councilmember Freeman, all are in favor

Supervisor's report;

The large increases and decreases in the Highway checking is due to the purchase of the new Peterbilt truck.

Money was moved from the Trust and Agency Fund. This was to clean up a negative accumulation of \$2,600.00, that occurred in prior years.

The Town did receive a check for \$180,000.00 from Steuben County sales tax. \$50,000.00 will be deposited in the General Contingency fund and the remainder into the Highway Equipment Reserve fund to pay for the front loader.

Motion to approve the Supervisors report made by Councilmember Kenyon, second by Councilmember Haar. All are in favor

There are two budget modifications. Resolution 8 addresses the need for manuals for the new members of the Planning and Zoning Boards, that was not budgeted, and also for the Associate Assessor, who is shadowing and working with Dave Oliver. The contract is not yet finalized. A motion to approve Resolution 8 to move \$7,523.88 from the Special Items Contingent, to Assessor Assistant -Contractual in the amount of \$6,878.88, and \$645.00 in to Planning-Dues Subscription was made by Councilmember Haar and second by Councilmember Freeman. All voted as follows,

Councilmember Freeman, yes	Councilmember Haar, yes
Councilmember Bauer, yes	Councilmember Kenyon
Supervisor Mahr, yes	

A motion to accept Resolution 9, to move \$2,500.00 from the Highway General Road Repairs, to the Highway Snow Removal- Sand and Salt, made by Councilmember Freeman, second by Councilmember Kenyon. Voting as follows,

Councilmember Freeman, yes	Councilmember Haar, yes
----------------------------	-------------------------

Councilmember Bauer, yes  
Supervisor Mahr, yes

Councilmember Kenyon, yes

A motion to accept Resolution 10, the town board authorizes the use of the Town's Water Systems Reserve not to exceed \$1,000.00 for the servicing and maintenance of the Town's water system, made by Councilmember Kenyon, second by Councilmember Bauer  
All voted as follows,

Councilmember Freeman, yes  
Councilmember Bauer, yes  
Supervisor Mahr, yes

Councilmember Haar, yes  
Councilmember Kenyon, yes

Clerk's report;

The Clerk issued one marriage license, seven dog licenses, one each of property transfer, septic tank, demolition, road use, subdivision and site plan permits. Two variances and 10 building permits.

A motion to approve the Clerk's report was made by Councilmember Haar, second made by Councilmember Kenyon, all are in favor

Tax report;

There were no changes to the figures reported in the April Board meeting. The tax account is transferring to the General fund.

A motion to approve the Vouchers was made by Councilmember Freeman, second by Councilmember Kenyon, all are in favor.

A motion to approve a Voucher for petty cash consisting, of \$53.00 for postage and \$26.00 for supplies was made by Councilmember Haar, second made by Councilmember Freeman. All are in favor.

Justice report;

No activity this month

Highway Superintendent report;

See the Highway Superintendent's report. He is absent tonight.

The State Budget has been approved for highway. It will include Chips for Pave New York, and Potholes.

Jeff Wilson from Wilson Engineering will present a plan for replacement of the damaged head wall on E. Lake Rd., in June.

The dumpsters are reserved for the Town Clean Up, on May 20<sup>th</sup> from 8:30 am – 2:pm.

Code officer;

See enclosed report

## Zoning and Planning Boards;

The Planning and Zoning boards are working with the DEC regarding the highwater mark issue that is impacting residents putting in decks and docks, covering their beach front.

For short term rentals, the State is suggesting that Towns have a data base, so that if there is a complaint, the Town will know who to contact regarding the complaint.

The Planning Board approved the minutes from the last meeting.

Watershed report;  
No activity to report.

Ethics report;

The Clerk has sent reminders to those who have not completed the Ethics training.

Dog Control Report;

A motion to appoint Councilmember Kenyon as Liaison for the DCO was made by Councilmember Freeman, second by Councilmember Haar. All are in favor.

We currently have 200 unlicensed dogs. The DCO and Town Clerk will evaluate the situation. The Rabies clinic will be held on June 30<sup>th</sup>, from 5pm-7pm at the Town Barn, on Silsbee Rd.

History report;

Volunteer Hours: 52 hours

Accomplished:

1. New Facebook page launched. The last post on the old FB page directs people to like our new page and offers a link for them to do so. Have 116 new followers so far.
2. Continued process of cleaning up the scanned photos that live on the history pc hard drive and on the history part of the town server. Working on images associated with the primary topics as a priority. This is a long term project
3. Candy Dietrich joined the History Group and Buddy Leech returned for the season
4. Continued filtering items to be scanned and added to the history database to Alicia.
5. Alicia completed scanning most of the photos from the Elms Camp scrapbooks.

Goals for May:

1. Begin planning for Open House in August.
2. Continue working on items 2 and 4 above.
3. Complete work on 10 of the top priority topics (includes organization, photo scanning, documenting collection items and getting everything into the database)

Web Statistics;

No activity to report.

Old Business;

NYSEG has volunteered to come to the Board meeting in June as a guest speaker to discuss the outage that we had in January. Supervisor does have a presentation from them that he will give to the Board.

Greg Blessing has ordered the shutters at Lowe's that we are waiting to be delivered.

Playground;

We still need to get bids.

Procurement Policy;

If a product is over \$20,000.00, we have to put in a bid which requires advertising, but we can get quotes for a service without advertising.

We have agreed, but it is not written, for \$1000, to get written quotes.

For the Welcome to Wayne sign, the cost is \$924.00, if we get gold lettering the cost is \$1008.00, and for matching primed and painted posts, the cost is \$267.50.

New Business;

Cemetery;

Our current documentation system is outdated.

Supervisor Mahr, Dave Canfield, and Angie Serphillips went to the Town Hall in Dundee to look at their computer program for their cemetery. The computer program that we are looking at was explained to the board in great detail, (comparing it to ours), by Mr. Canfield.

The Light Program is an excellent record management program.

The Cemetery survey does need to be updated.

The project will qualify under the American Rescue Act funding. There will be a yearly license fees.

The Board thanked Mr. Canfield for his guidance and time on this matter.

A motion to get a proposal and evaluation of the Gold Program made by Councilmember Haar, second by Councilmember Kenyon. All are in favor

Supervisor Mahr met with the Hammondsport School District. They are looking for Towns to sponsor a student activity day. Supervisor Mahr will get details.

Public Comments;

No public comments

Motion to adjourn made by Councilmember Haar, second by Councilmember Kenyon. All are in favor

Meeting adjourned at 7:31pm

Respectfully submitted by,  
Angie Serphillips  
Clerk, Town of Wayne