

**TOWN OF WAYNE**  
**BOARD MEETING MINUTES**

**March 8, 2022**

A Board Meeting commenced at 6:01 pm.

**PLEDGE OF ALLEGIANCE**

Roll call:

Present:       Councilperson Freeman  
                  Councilperson Bauer  
                  Councilperson Harr  
                  Councilperson Kenyon  
                  Supervisor Mahr  
                  Clerk Angie Serphillips

On Zoom were; Kody Kenney, Karen Douchette, Steve Butchko

In attendance were; Joe Serphillips, Doug Howard, Greg Blessing, Erin McCann, Ron McIntire, LuAnn Simmons, Roberta Harris, Dave Harman, Maureen Conklin, Melissa Hope, John Hope, Megan Howard

A moment of silence for Art Wilder and Jim McAfee

**APPROVAL OF MINUTES**

Motion to approve minutes from 2/8/2022 made by Councilperson Freeman, seconded by Councilperson Bauer. All in favor.

Greg Blessing presented proposals for window replacement for the town hall. The three proposals were from Lowes, Home Depot, and Comfort Windows. Proposals include installation. Motion to pursue the proposal from Comfort Windows was made by Councilperson Haar, seconded by Councilperson Bauer. All in favor.

**SUPERVISOR REPORT**

Cash in the general fund and the highway fund increased mainly by the taxes being deposited. \$295,000.00 of the \$332,865.00 was from taxes in General. The Highway was \$447,500.00 was from taxes and \$6,700.00 from the sale of the truck. No motion was made to approve the Supervisor's report.

**BUDGET MODIFICATION**

The Town's share for employee retirement benefits in the Highway fund needs to be increased by \$9,958.51. We need to move money from appropriated fund balance to the retirement line, so that we don't have a negative line next month. Motion was made to adopt Resolution 4 by Councilperson Freeman, seconded by Councilperson Haar. All Councilpersons and Supervisor Mahr voted yes.

In the General Fund, the Tax Collector payroll payment was incorrectly charged to the Assistant Tax Collector funds and needs to be adjusted. The Director of Finance Contractual is being increased because of the Williamson Law conversion.

Motion to approve Resolution 5 to the General Fund made by Councilperson Haar, seconded by Councilperson Freeman. All Councilpersons and Supervisor Mahr voted yes.

## **PROCUREMENT POLICY**

Town Board must authorize any purchase over \$1000.00. Anything over that amount must be approved by three (3) board members. Written quotes are required for competitive bidding.

The 2020 AUD were completed. The 6 questions were answered and accepted by the State. That AUD is now closed. An extension for the 2021 AUD has been filed for 60 days. Carol Golden will be doing the AUD, and training our bookkeeper.

A motion to approve Carol Golden to complete 2021 AUD made by Councilperson Kenyon, Seconded by Councilperson Freeman. All Councilpersons, and Supervisor Mahr voted Yes.

We are awaiting feedback on the audit, from Mengel, Metzger and Barr.

## **CLERKS REPORT**

There were no questions on the Clerks report. A motion to approve Clerks report made by Councilperson Haar, seconded by Councilperson Kenyon. All in favor.

## **VOUCHERS**

A voucher was added for \$100.00 to the General fund for the Highway Superintendent dues, for Steuben County Association of Highway. A motion to approve Vouchers was made by Councilperson Kenyon, seconded by Councilperson Freeman. All in favor.

## **TAXES**

The balance to be collected is \$77,733.00 less this year, then at this time last year. The close out meeting scheduled with the County is April 14<sup>th</sup>.

## **JUSTICE REPORT**

A check was collected and deposited. We need to do a Resolution to accept the report that Justice Freeman gave for the last year. That will be done at the April board meeting.

## **ASSESSOR**

No report

## **HIGHWAY SUPERINTENDENT**

The amount of fuel used was 1,245.5 gallons. In February, there was a lot of plowing snow, pushing drifts, and sanding. Thank you to Bradford for shared services. We closed on the East Lake Rd shoulder project on the 24<sup>th</sup>. The County will do the prep work. We are on their schedule for April. They are awaiting parts.

## **CODE OFFICER, PLANNING, ZONING**

Planning board is still a draft. They are meeting next Monday. New Zoning alternate is Jen Rouin.

## **ETHICS**

Ethics template for financial disclosure was reviewed. A list of who needs to fill out the disclosure is included in the packet. Chairperson for the Ethics Board is Jim Griffin for one year. Those on Ethics board need to be sworn in.

A motion was made to approve the Financial Disclosures and positions recommended to have on file every year for the Ethics by Councilperson Freeman, seconded by Councilperson Haar. All Councilpersons voted Yes.

## **WATERSHED REPORT**

Awaiting updated address list from KWIC. The next KWIC meeting is March 28<sup>th</sup>. We are not renewing Schuyler County contract.

## **DOG CONTROL**

Rabies clinic set up for May 13, 2022, from 5pm-7pm at the Town Barn. A ticket was made for an aggressive dog today.

## **HISTORY GROUP**

History data is being migrated to the new Town Website.

## **OLD BUSINESS**

We will be receiving a new bid by Owens, for the heating and air conditioning units in the history room. The Town Hall cleaning will be discussed in Executive session.

The American Rescue funding projects list made by Supervisor Mahr. Some suggestions are for a new roof on the Town Hall, the Town of Wayne sign on Route 230, the Home Town Hero's banners, the window replacements, and playground upgrade. We are signed up for web portal, but still needs to be entered. Supervisor Mahr also suggested that we invest money into the McDowell Cemetery. Supervisor Mahr also suggested that we resurvey the Cemetery, and also find a way to computerize Cemetery records.

## **NEW BUSINESS**

Some residents went to the Planning Board requesting a Noise Ordinance. Since then, we have received several letters from residents requesting a Noise Ordinance. They are enclosed in the packet. Concerns were made as to which Law Enforcement will enforce the Ordinance, and the hours of the ordinance. Supervisor Mahr will look into the steps necessary to implement the ordinance.

## **PUBLIC COMMENTS**

Comments were made by several, residents regarding a post on social media, made by an elected official of The Town of Wayne, that they found offensive. The question was raised as to where to send suggestions from residents for the American Rescue Act fund. They can be sent to any board member. Missy Hope added a hard copy of a letter regarding concern of noise from the future 300-person wedding venue on Hyatt Hill Rd. A suggestion was made by a resident for our Town Board to review the Town of Jerusalem noise ordinance.

At 7:50pm, a motion was made to move to Executive session by Councilperson Haar, seconded by Councilperson Kenyon. All in Favor.

A motion to return from Executive session at 8:45pm was made by Councilperson Haar, seconded by Councilperson Kenyon, with the following actions taken:

- A Motion was made to approve the contracts for the cleaning service, for Town Hall cell phone contract, and for the Highway Department.

Next Board meeting is April 12, 2022

A motion to adjourn was made by Councilperson Freeman and seconded by Councilperson Haar with all in favor. Meeting adjourned at 9:00pm

Respectfully submitted by  
Angie Serphillips  
Clerk, Town of Wayne