

**TOWN OF WAYNE**  
**BOARD MEETING MINUTES**  
August 10, 2021  
2<sup>nd</sup> DRAFT

The August 10th Board meeting commenced at 6:30 PM with the conducting of the Board roll call followed by the Pledge of Allegiance.

Present:     Supervisor Dunbar  
              Councilperson Kenyon  
              Councilperson Freeman  
              Councilperson Walton  
              Town Clerk Mahr  
Absent:     Councilperson Haff

Also in attendance at Town Hall were Doug Howard, Dave Bauer, Maureen Conklin, Wayne Hand, Don & Marilyn Robbins, Bernadette Ervin, LuAnn Simmons and Randy Weaver. Participants identified via Zoom conferencing were Karen Doucette, Chris Curry, Megan Howard, Kody Kenney and Diane Dunbar. Prior to the minutes review a moment of silence was held for Carl Beckwith.

**Approval of Minutes**

The July 13 Board meeting minutes were reviewed. Motion to approve was made by Councilperson Walton and seconded by Councilperson Freeman with all in favor.

**Supervisors Report**

Supervisor Dunbar briefly reviewed status of the following:

- 1- Scott Deming from DSD Webworks will present a Website update at the September Board meeting.
- 2- Phone System upgrade has customer service issues with Frontier regarding billing. There have been some modem equipment issues with Spectrum that need to be resolved.
- 3- Budget modifications have been delayed but will be caught up in September.

Supervisor Dunbar updated the calendar dates for the upcoming budget cycle that will run from August 26<sup>th</sup> to November 9<sup>th</sup>. The Town Board Budget worksheet was reviewed.

Supervisor Dunbar made a motion to implement enhanced reporting of the Record of Activities (ROA) for all Town employees with training provided by the NYS Comptroller's Office. The voting was as follows:

Councilperson Freeman	Yes	Councilperson Kenyon	Yes
Councilperson Walton	Yes	Supervisor Dunbar	Yes

Supervisor Dunbar briefly discussed the upcoming Union Negotiations with the Highway department. It was agreed to engage Harter Secrest attorneys for the negotiations.

The Supervisor financial report was reviewed with minimal discussion. Councilperson Freeman asked again if the Town of Wayne was ever reimbursed for the KWIC insurance payment made at the end of 2020 for \$2,400. Supervisor Dunbar contacted Kwic and is waiting for a response.

### **Clerks Report**

The Clerk's monthly report for July was reviewed with minimal discussion. Motion to approve the report was made by Councilperson Freeman and seconded by Councilperson Kenyon with all in favor.

Abstract 8 Vouchers submitted were reviewed as follows:

• General Account	Vouchers 144 – 164	\$ 12,161.58
• Highway Account	Vouchers 85 - 95	\$ 11,508.62
• Keuka Lighting	Voucher 8	\$ 83.12
• Trust & Agency	Vouchers 11 - 12	\$ 876.60

Motion to approve Abstract 8 was made by Councilperson Freeman and seconded by Councilperson Walton with all in favor.

### **Justice Report**

The monthly report was presented with no discussion. Supervisor Dunbar to research if to see if presenting a summary is misrepresenting the report.

### **Assessor Report**

Supervisor Dunbar stated the Town would be receiving a rebate for the property revaluation it performed in 2020.

### **Highway Superintendent**

Superintendent Howard reported that 503 gallons of fuel was used in June.

Activities for the month that Superintendent Howard reviewed were road side mowing and shared services for the county.

Superintendent Howard reviewed the repair costs Town has incurred since the beginning of 2020 on the Town tractor. To dated the expenses are \$6,519.15 with an additional \$3,000 projected.

Superintendent Howard stated he will be meeting with Larson Engineering to discuss East Lake Road repair project. Larson Engineering will provide the specifications to be included in the shoulder repair bid to be issued by the end of September.

Superintendent Howard also received quotes of \$173,000 for the binder application on Coryell Road and \$88,000 for Suite Kote on East Lake Road in 2022.

Superintendent Howard asked for approval to purchase (2) No Parking Signs to be installed on the northside of Keuka Village Road at intersection of Hyatt Hill Road. Motion to buy the signs was made by Councilperson Freeman and seconded by Councilperson Walton with all in favor.

Superintendent Howard gave an update on the truck acquisition. Discussion was made regarding the timing required to transfer monies out of the equipment reserve to the Highway operating budget to prepare for the potential acquisition. A motion was made by Councilperson Walton and seconded by Councilperson Freeman to transfer \$230,000 from the Highway equipment reserve to the Highway Operating budget. The voting was as follows:

Councilperson Freeman	Yes	Councilperson Kenyon	Yes
Councilperson Walton	Yes	Supervisor Dunbar	Yes

### **Code Enforcement Officer**

The monthly code enforcement was reviewed with no discussion. The zoning board minutes from July remain in draft mode because no meeting was held in August. The Planning Board minutes from July 12th were reviewed with no discussion.

### **Watershed**

The monthly report was presented with no discussion.

### **Dog Control Officer**

DCO Howard stated the month of July was very active mainly around Waneta Lake. The Monthly License report was reviewed with no discussion.

### **History**

Councilperson Freeman to find out what concerns history group has with putting open material on the Town website.

### **Web Statistics**

Report reviewed with no discussion.

### **Public Comments**

Mr. David Bauer asked Superintendent Howard if the \$173,000 is a fixed price. Superintendent Howard stated yes.

Ms. Bernadette Ervin asked that the attached letter be included in the Board minutes



Irvin Letter.pdf

following her reading it.

Mr. Randy Weaver voiced a concern from reading past minutes for all the Boards that the Code Enforcement Officer was not in attendance at the meetings. Mr. Weaver also expressed additional concerns about using up the Town's entire equipment reserve for a single purchase. Ms. Bernadette Ervin concurred with this concern. Mr. Wayne Hand questioned Supervisor Dunbar on why he did not discuss the proposed intermunicipal committee that KWIC wants to set up to discuss issues with short term rental on Keuka Lake. Supervisor Dunbar replied it is a legality issue. Councilperson Walton asked that the subject be put on the September Board Meeting agenda. Ms. Megan Howard reiterated that she had not been provided with a copy of the Cardinal Disposal receipt referenced by Supervisor Dunbar at the July meeting.

At 8:15 Councilperson Kenyon made a motion that the Board go into Executive Session to discuss a personnel issue. The motion was seconded by Councilperson Freeman. At 8:30 Councilperson Kenyon made a motion seconded by Councilperson Freeman to come out of Executive Session with no action being taken.

### **Announcements**

The next board meeting is Tuesday, September 14, 2021

### **Adjourn**

Motion to adjourn was made by Councilperson Freeman and seconded by Councilperson Walton with all in favor. The meeting adjourned 8:35 PM.

Respectfully Submitted

William Mahr  
Town Clerk  
August 10, 2021