

TOWN OF WAYNE BOARD MEETING MINUTES July 14, 2020

The July monthly meeting commenced at 6:32 PM with the Pledge of Allegiance. The meeting was conducted remotely via Zoom Video Conferencing with Town Board members and Town Clerk participating from the Town Hall.

Present: Supervisor Dunbar
Councilperson Kenyon
Councilperson Haff
Councilperson Freeman
Councilperson Walton
Town Clerk Mahr

Other identified participants were: Doug & Megan Howard, Karen Doucette, Dave Harman, Mary Jo Eunice, Wayne Hand and Peter Schnorr.

Approval of Minutes

The June 9th Board Minutes were reviewed. Motion to approve the minutes was made by Councilperson Haff, seconded by Councilperson Kenyon with all in favor. Motion to approve the minutes from the Special Board Meeting held on June 25th was made by Councilperson Freeman and seconded by Councilperson Walton with all in favor except Councilperson Kenyon and Haff who abstained. Minutes from the Special Board meeting held on June 29th were reviewed. Motion to approve those minutes was made by Councilperson Freeman and seconded by Councilperson Haff with all in favor except Councilperson Kenyon who abstained.

Supervisors Report

Supervisor Dunbar discussed the following business issues:

1. Union Negotiation- Supervisor Dunbar reviewed a letter from the union attorney stating that Councilperson Kenyon was absent and did not vote on the tentative agreement that was reviewed in the June 29th special board meeting. After discussing with Harter Secret it was advised that Councilperson Kenyon should vote on contract to avoid any impression of improper business practices. At 6:40 a motion to go into Executive Session to discuss the Union contract was made by Supervisor Dunbar and seconded by Councilperson Walton. At 6:45 a motion was made by Councilperson Haff and seconded by Councilperson Kenyon to come out of Executive Session to vote on the union tentative agreement. Supervisor Dunbar made a motion to approve the tentative agreement, seconded by Councilperson Freeman. The voting was as follows:

1. Councilperson Kenyon No
2. Councilperson Freeman Yes
3. Councilperson Haff No
4. Councilperson Walton No

5. Supervisor Dunbar Yes

2. Mid-Year Report – Supervisor Dunbar presented a graph that showed that spending year to date for 2020 was less than 2019 for the same time period. Councilperson Freeman asked that the board be given a copy of the graph for further analysis. Councilperson Haff brought up the point that the Central Data Processing line item for DSD Web Works was still negative. Councilperson Haff also asked when will the NYMIR property bill be paid. In addition, Councilperson Haff questioned why the New York State retirement for both the General and Highway accounts have not been paid and why was there only \$60 paid year to date for Workmen’s Compensation. Supervisor Dunbar to review and report an update at the August board meeting. Councilperson Haff made a motion to move \$140,000 from the Highway operating budget into the Highway equipment reserve. The motion was seconded by Councilperson Freeman with all in favor.
3. NYSEG Hydro Plant – Supervisor Dunbar stated that he has had an email exchange with NYSEG but no meeting has been set up discuss a potential purchase. Councilperson Walton and Supervisor Dunbar will represent the Town if and when a meeting takes place. The Town will also form a volunteer citizen’s advisory board to assist. Presently Mr. Jeff Martin, Mr. Wayne Hand and Mr. Peter Schnorr have offered to participate. Presently there may be a potential conflict utilizing Harter Secrest in any negotiations because they also represent NYSEG on certain legal matters.
4. Marble Glass Budget Modification – Councilperson Freeman made a motion seconded by Councilperson Kenyon to do a budget modification of \$1449.00 from the contingency fund A909 to A1620.41 to cover the Marble Glass plexiglass proposal. The motion was seconded by Councilperson Kenyon with the voting as follows:
 1. Councilperson Kenyon Yes
 2. Councilperson Freeman Yes
 3. Councilperson Haff Yes
 4. Councilperson Walton Yes
 5. Supervisor Dunbar Yes
5. Attorney Expensed Budget Modification- Supervisor Dunbar suggested a budget modification be done to increase the attorney budget and create new line item detail for Zoning and Hydroplant and possibly Union negotiation activities. Supervisor Dunbar proposed the monies be moved to these line items from the contingency fund. Councilperson Haff objected to doing the budget change in that manner and expressed a concern that the Town may be depleting that fund too much. Alternatively, Councilperson Haff suggested the Board transfer monies from other budget line items where the spending projected will not occur. Following a lengthy discussion on budget approach Councilperson Freeman made a motion to create a line item under attorney fees for the zoning board and move \$6,000 into it from the contingency fund and move an additional \$4,000 from the contingency to the 1410.2 attorney budget line item. Following further discussion Councilperson Freeman amended her motion to move \$10,000 from the contingency fund into 1410.2 attorney

fees to cover June invoices from Harter Secret. The motion was seconded by Councilperson Haff. The voting was as follows:

1. Councilperson Kenyon Yes
2. Councilperson Freeman Yes
3. Councilperson Haff Yes
4. Councilperson Walton Yes
5. Supervisor Dunbar No

Councilperson Walton suggested a budget workshop be done to get a better view of projecting expenses for the remainder of 2020.

6. Supervisor's Financial Report- The Supervisor's Report was reviewed in detail. Councilperson Haff questioned why it appeared that the budget modifications discussed in the June meeting were not processed. Supervisor Dunbar said he recently processed the Budget modifications approved for 2020 but the timing may have been after the Supervisor Report was run. A motion to approve the Supervisor Report was not made. It's approval will be tabled until the August meeting when the budget modifications have taken place.

Clerks Report

The Clerk's monthly report for July and mid-year report for 2020 was presented with no discussion. Motion to approve the Clerk's Report was made by Councilperson Freeman and seconded by Councilperson Kenyon with all in favor.

Abstract 7 Vouchers submitted were broken down by:

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|-------------------|--------------------|--------------|
| • General Account | Vouchers 144 - 162 | \$ 19,893.68 |
| • Highway Account | Vouchers 69 - 82 | \$ 11,747.62 |

Abstract 7 vouchers were discussed. Councilperson Freeman asked for more information on the town barn garage repair which Superintendent Howard provided. Councilperson Walton made a motion to approve the vouchers, seconded by Councilperson Haff with all in favor.

Tax Update

Clerk Mahr stated that the final payment to the Town on interest and penalties will be \$3,862.

Justice Report

The monthly report for June was reviewed with no discussion.

Assessor

No report.

Highway Superintendent Report

Highway Superintendent Doug Howard discussed journal activities for the month of June. primarily with regards to road sweeps and pothole repairs. 895.7 gallons of fuel was used. Gravel deliveries have been made for the lower lake road and Coryell roadwork projects. Superintendent Howard needs to meet with Steuben County Soil and Water to discuss a

potential road repair project on the lower lake road. Superintendent Howard also stated that there could possibly be a 20% decrease in CHIPS reimbursement funds for 2020.

Code & Zoning Officer

Review of monthly report was presented with no discussion.

The Zoning Board and Planning Board Meeting minutes for June were reviewed with no discussion.

Watershed

The monthly report for June was reviewed with no discussion. Councilperson Freeman asked if overdue septic notices are now being sent out. Supervisor Dunbar to check with Amy Gush.

Dog Control Officer

The monthly license report was reviewed with no discussion. The Rabies Clinic held on July 10th raised \$473 which will be split with the County. It was the first clinic held in Steuben County this year. DCO Howard also reviewed kennel activity and the need for the dog laws to be approved so the appropriate fines could be levied.

History

No monthly report.

Web Statistics

Review of monthly report was presented with no discussion.

New Business

Clerk Mahr and Supervisor Dunbar reviewed a template plan provided by New York State for reopening the Town Hall. The objective is to have the Hall reopened by July 23rd.

The construction on the cell tower should begin shortly.

The Town cleanup reschedule date is Saturday, September 19th. Details to be discussed at the August Board Meeting.

Councilperson Freeman asked about the status of the Property Maintenance Law draft. Supervisor Dunbar recommended further discussion on the Property Maintenance Law and the town procurement policy be delayed until later in the year.

Public Comments

Mr. Dave Harman asked if the passcode for future Zoom meetings will stay the same. Supervisor Dunbar said that would be changing in all probability for all future meetings.

Mr. Peter Schnorr asked if there had been any more contact with Mr. William Derek regarding his offer. Councilperson Walton responded no. Mr. Schnorr also asked if any other forms of contact has occurred aside from reaching out to NYSEG, Supervisor Dunbar responded no. Mr. Schnorr also asked that there be transparency with the (2) Board members who will be communicating with NYSEG and questioned what are the next steps for the advisory board. Supervisor Dunbar to follow up with an update on the advisory board when appropriate.

Ms. Karen Doucette expressed concern about the difficulty in getting into the Zoom monthly Board and special Board meetings. Ms. Doucette also expressed concern over the town spending on attorneys and the issuance of the credit card used by the Town Supervisor without Town Board approval. Ms. Doucette also asked for clarity on kennel guidelines in the LUR and the finalization of dog laws to avoid puppy mills. Supervisor Dunbar stated that the laws still need to be sent to legal.

Announcements

The next Town Board Meeting will be on Tuesday August 11, 2020

Adjourn

A motion to adjourn the Town Board meeting was made by Councilperson Freeman and seconded by Councilperson Kenyon with all in favor.

Meeting adjourned at 9:10 PM.

Respectfully Submitted,

William Mahr Town Clerk
July 14, 2020