

TOWN OF WAYNE
BOARD MEETING MINUTES
July 10, 2018

Supervisor Butchko called the Board Meeting to order at 6:30 pm, with roll call and Pledge of Allegiance.

Present: Supervisor Butchko
Councilperson Haff
Councilperson Dunbar
Councilperson Haar
Councilperson Freeman
Clerk Mahr

Also present: Joe Hauryski, Jeff Martin, Lulu Martin, Stan Witkowski, Candy Dietrich, Matthew Souser, Nancy Gabel, Rich Morrison, Laura Smith, George Frantz, Gill Harrop, and David Bauer.

Approval of Minutes

Following the Pledge of Allegiance the minutes from the Town Board meeting on June 12th, 2018 were reviewed. Motion to approve the June 12th monthly board meeting minutes was made by Councilperson Dunbar, seconded by Councilperson Freeman and all in favor except Councilperson Haar who abstained.

Guest Speaker

County Legislator Hauryski gave a quarterly update on the budget and projects at Steuben County. Public Works has been staying within budget addressing all road initiatives. The Comprehensive Opioids Prevention Education program is on target. New York state is not providing funding to hire additional resources to address substance abuse. The increased patrols on Rtes. 390 & 86 are being very effective. The "Raise the Age" program still has a number of questions associated with it particularly 24 by 7 coverage issue. Legislator Hauryski stated his support for the use of shared resources and their effectiveness. The new county building is ahead of schedule with occupancy to begin in August.

Supervisors Report

The supervisor's report was presented. Supervisor Butchko stated the mid year report would be given at the August board meeting. Supervisor Butchko reviewed the funds transfer for the travel budget for the Code Enforcement Officer. Supervisor Butchko also discussed the need to do a funds transfer from the contingency account to address the town clean-up. Supervisor Butchko stated this fund transfer may need to be repeated again in August. The motion to approve the Supervisor 's report was made by Councilperson Haff and seconded by Councilperson Haar all in favor.

Clerks Report

The clerk's report was presented and reviewed. Clerk Mahr noted the same trends in income were occurring due to Real Property Transfers and Building Permits. Clerk Mahr also noted the \$106.50 donation figure from the June 16th rabies clinic represented half of the amount collected. The other half was sent to Steuben County. Clerk Mahr will add a copy of the cancelled check to the July board packet once it is received back at Five Star Bank. Councilperson Haff made a motion to approve, and seconded by Councilperson Haar with all in favor.

Vouchers from Abstract 7 were submitted and discussed. Motion to approve the vouchers was made by Councilperson Haff, seconded by Councilperson Haar and all in favor.

Abstract 7 Vouchers were broken down by:

• General Account	Vouchers 142-212	\$14,455.33
• Highway Account	Vouchers 62-75	\$ 6,961.56
• Keuka Lighting	Voucher 7	\$ 203.84
• TA Account	Vouchers 26-31	\$ 7,626.32

Justice Report

Justice report for June was reviewed with no discussion.

Assessor

No report was given.

Highway Superintendent Report

The highway journal was presented and discussed. Superintendent Bauer said that the actions taken in June were mainly on driveway culvert replacements, road side mowing and shouldering. The new employee that started early in 2018 is now on full pay and benefits.

Superintendent Bauer provided an update to the culvert project. Wilson Engineering has completed the final design. The block color will be brown ledgestone and that will be stipulated in the bid. Superintendent Bauer reviewed the final design specifications and project timeline. The project needs to go out to bid with the next step being the placing of a legal notice in the newspaper. Wilson Engineering will be on site inspecting the awarded contractor's work. For a period of time the construction will take away access to the cottage located by the culvert. Legal will need to review a release waiver indemnification for the project. The Town of Wayne will incur the costs for the permits to rebuild the steps located on the site.

The steps will be replaced as is. As of now the overall project is on budget. The legal notice for bids needs to be advertised in the paper (Corning Leader) no later than Tuesday July 24th with the bid documents and associated cover letter immediately available thereafter for potential contractors to receive. The bids will be due by noon on Tuesday, August 14. A motion to put the project out to bid was made by Councilperson Haar and seconded by Councilperson Dunbar and all in favor. Councilperson Haff asked what would be the estimated costs in the bid responses. Superintendent Bauer projected the proposals should be in the \$180-\$220K range. The project construction is targeted to begin after Labor Day.

Superintendent Bauer also presented the issues incurred during the town clean-up on May 26th. The dumpster unloading took much longer than originally anticipated (3 weeks). Though it was specifically prohibited in the clean-up announcements 19 gallons of paint in cans were left after hours.

The overall volume of waste was significantly higher due to non Town of Wayne participation in the event. This also has led to high cost over runs in the budget by at least \$5,800. Some improvements suggested for 2019 are:

- Monitor that the participants are Town of Wayne residents only.
- Have tickets for Town of Wayne residents to use
- Improve the one way flow of traffic to be more efficient
- Change the date of the event
- Improve the hauler contract for immediate pick-up
- Have no time lag between the end of the event and dumpster removal.
- Install "No Unauthorized Personnel Allowed" signs to prevent people from coming on town grounds after hours. This should be done as soon as possible.
- Reduce event advertising

Code & Zoning Officer

The monthly report was presented with no discussion.

The Zoning and Planning Board minutes were reviewed with no discussion.

The Town Board discussed the proposed draft of the Land Use Regulation (LUR) for the Town of Wayne. Councilperson Haff began the discussion making a motion the board accept the draft LUR. Supervisor Butchko seconded the motion. Councilperson Dunbar expressed concerns that the LUR has exceeded the guidelines stated in the Town's Comprehensive Plan and questioned should the Comprehensive Plan now be changed. Councilperson Dunbar presented a number of examples where he felt the LUR conflicted with Comprehensive Plan. A lengthy discussion followed around the subject of renting of personal residences and principle usage.

Councilperson Haar stated the document appeared to be too restrictive in its current format and lacked clarity particularly around the definitions of short and long term rental and principle usage. A number of specific pages were referenced with recommended word changing by both councilpersons. Planning Board Chairman, Stan Witkowski stated the document was designed to be educational. It was also intended to be used as a working document that would be easier to use than its predecessor. Laura Smith, legal council from Harter, Seacrest & Emory agreed to review the proposed changes and revise the draft document where appropriate. Attorney Smith also emphasized the fact that the draft is a "working document" and can be treated as such throughout its development process as well as after the final version is approved. Councilperson Dunbar suggested giving the draft document as is to the public to allow the residents time to review prior to the proposed public hearing tentatively scheduled for August 14. Attorney Smith felt she could turn the changes discussed immediately and the revised draft should be made to the public. The board agreed with this course of action. Final discussion surrounded usage of the term "best practices" in the document.

Watershed

The Watershed report was presented. Supervisor Butchko referenced that the Keuka Watershed Improvement Cooperative is working in conjunction with the Seneca Lake Watershed on a \$350,000 DEC 9 element plan for both lakes. A \$50,000 matching grant was received from Corning Inc. \$5,000 grants will be received from each of the Seneca Lake counties, Steuben county, KWIC, KLA and the Seneca Lake Associations.

Dog Control Officer

Dog Control Officer report was submitted with no discussion. The DCO is in the process of mailing out formal dog enumeration letters and census forms. These actions are being taken to update the dog census for the Town of Wayne for all deceased dogs and to encourage owners of unlicensed dogs to properly license them. Per Board approval in July the town will waive the licensing fees as an incentive to get owners to relicense existing dogs whose licenses have expired and licensing of new dogs. The incentive will end on August 31st.

History Group

Report was presented with no discussion.

Other Business

None.

Public Comments

Jeff Martin asked if there was any update on the Switzerland Inn's septic system proposal. Supervisor Butchko answered that the Inn has agreed to put in a system that will be in its parking lot and will not discharge into Keuka Lake. The DEC needs to receive a revised plan from the Switzerland Inn and approve. During this time the Order to Remedy violation has been extended.

Councilperson Harr made a motion that the Public hearing for the LUR be held prior to the August 14th board meeting. Seconded by Councilperson Haff with all in favor

Adjourn

A motion to adjourn the Town Board meeting was made by Councilperson Haff, seconded by Councilperson Dunbar, and all in favor.

Meeting adjourned at 8:58 pm

Respectfully Submitted,
Bill Mahr, Town Clerk
August 14, 2018