

TOWN OF WAYNE  
BOARD MEETING MINUTES  
May 8, 2018

Supervisor Butchko called the Board Meeting to order at 6:30 pm, with roll call and Pledge of Allegiance.

Present: Supervisor Butchko  
Councilperson Haar  
Councilperson Dunbar  
Councilperson Freeman  
Clerk Mahr

Also present: Jeff Martin, Lulu Martin, Larry Mulhollen, David Oliver and David Bauer.

**Approval of Minutes**

Following the Pledge of Allegiance the minutes from the Town Board meeting on April 10th, 2018 were reviewed. Motion to approve the April monthly board meeting minutes was made by Councilperson Freeman, seconded by Councilperson Haar and all in favor.

**Supervisors Report**

The supervisor's report was presented and reviewed. Supervisor Butchko stated that the New York State DOS Grant is finally closed. Supervisor Butchko reviewed the \$10,343.44 in the budget dedicated to the Water reserve. Further discussion was deferred to the Highway Superintendent's report. A motion to approve the Supervisor's report was made by Councilperson Haar and seconded by Councilperson Dunbar with all in favor.

**Clerks Report**

The clerk's report was presented and reviewed. Councilperson Haar made a motion to approve, seconded by Councilperson Freeman with all in favor.

Vouchers from Abstract 5 were submitted and discussed. Additional vouchers were submitted on Tuesday May 8<sup>th</sup> for Keuka Lighting, the NYSEG parking lot lighting, Baker Exterminating and Town Clerk driving mileage. Motion to approve the vouchers was made by Councilperson Haar, seconded by Councilperson Freeman, and all in favor.

Abstract 3 Vouchers were broken down by:

|                   |                  |             |
|-------------------|------------------|-------------|
| • General Account | Vouchers 105-133 | \$14,835.02 |
| • Highway Account | Vouchers 39-45   | \$9,194.10  |
| • Keuka Lighting  | Vouchers 4-5     | \$427.38    |
| • TA Account      | Vouchers 16-20   | \$6,671.75  |

### **2018 Tax Update**

The 2018 tax final settlement meeting was held with Steuben County on April 11<sup>th</sup>. The reported amount collected was \$2,526,467.13 on the 2018 Warrant of \$2,650,558.99 for a collection rate of 95 per cent. In addition \$3,322.67 was collected in penalty fees and interest. The taxes that remained outstanding were \$124,091.86. This represents 104 properties. The final tax payment made to Steuben County was \$1,557,780.11. The balance of \$3,322.67 will be transferred to the General Fund by the end of May less \$10. The \$10.00 is to cover an outstanding check for an overpayment.

### **Justice Report**

No report was given..

### **Assessor**

Autumn Serdula and Jay Palmer have been added to the Board of Assessment Review Committee replacing Bill Mahr and Bill Feinstein. Supervisor Butchko is verifying Tracy Wood is still on the committee. Motion to appoint Autumn and Jay was made by Supervisor Butchko and seconded by Councilperson Haar. They will be sworn in prior to tax grievance meeting scheduled for Wednesday, May 23<sup>rd</sup>.

Councilpersons Haar and Dunbar asked how is Steuben County addressing subdivision of properties for tax assessments as part of the upcoming revaluation. The issue at hand is that Steuben County is not presently assigning tax id numbers on all newly sub-divided properties. This raises the question on when does a tax change occur on the subdivided parcels. Is it at the time of the subdivision or when a real property transfer takes place. Assessor Oliver stated that New York State law requires a new parcel id be set up at the time of subdivision but Steuben County is presently not doing this. Supervisor Butchko and Assessor Oliver will research.

### **Highway Superintendent Report**

The highway journal was presented and discussed. Superintendent Bauer stated they have begun sweeping the roads and doing culvert replacements. The snow removal equipment is still in place due to the ice storm on April 15<sup>th</sup> but will be removed shortly.

Superintendent Bauer updated the status of the culvert project at 11259 East Lake Road. The core samples have been analyzed and the survey has been completed. Wilson Engineering is working on the culvert design. Supervisor Butchko asked on behalf of Councilperson Haff what did the samples tell us? It was decided that Wilson Engineering attend the June board meeting to provide an update on when the final design will be completed. Councilperson Haff will email Jeff Wilson with some questions to be addressed in the June update. The project is still on target to begin after Labor Day.

Supervisor Butchko stated the Board needs to pass a permissive referendum to utilize \$10,343.44 water reserve account in budget to address the Town of Wayne water system. A motion was made by Councilperson Haar and seconded by Councilperson Dunbar, and all in favor. Councilperson Dunbar asked if the water system has been recently tested and could it be monitored electronically for its chlorine content. Supervisor Bauer responded that that a yearly nitrate test takes place. Councilperson Haar asked what is the annual cost to support the (5) properties that utilize the water system. Supervisor Butchko estimated it was around \$3,000 a year.

Superintendent Bauer plans to have the pump pulled from the well and inspected to see if it needs to be replaced along with installing new radio control meters to measure each house's usage.

Supervisor Butchko expressed the Town's thanks for getting the playground slide in place for set up.

The compost site had 74 people use it the weekend of May 4<sup>th</sup>. Supervisor Butchko asked if a chipper machine could be brought in sooner to address the increased demand. Superintendent Bauer will check out this availability. There have been no issues so far with seaweed and gravel.

### **Code & Zoning Officer**

Review of the monthly reports were presented with no discussion.

The DEC has approved the Switzerland Inn's proposed engineer's septic plan. There still needs a 30 day public comment period.

The Zoning and Planning Board Meeting minutes were presented with no discussion..

### **Watershed**

The Watershed report was presented with no discussion. The septic notice letters for inspection continue to be ongoing.

### **Dog Control Officer**

Dog Control Officer was submitted with no discussion. The rabies clinic is scheduled for Saturday, June 16<sup>th</sup> from 1:00 pm to 3:00 pm. Karen Doucette was asked to be the veterinarian for the event.

### **History Group**

Report was presented with no discussion. The presentation on The Willard Asylum was held on Saturday, April 21<sup>st</sup> with 134 people attending. A second session is being scheduled for June 21 at the Hammondsport library. All the Interpretative Panels have been installed except the sign on Rte 230. It is expected that will be installed by end of May deadline.

### **Public Comments**

Supervisor Butchko has received a request to expand the town hall parking lot mainly to address handicap and elderly persons. Superintendent Bauer suggested possible parking could be done on the side of the building opposite the current lot.

Jeff Martin brought up that at the last zoning board meeting it was discussed that the DEC has asked the Switzerland Inn to place an ad that would run for 30 days to allow for public comments on its proposed septic plan. The intent would be to promote community awareness and if enough comments are submitted in response to the ad potentially a public hearing be held. The unknown at this time is when will the ad be placed.

Councilperson Haar asked what is the status of the LUR. Supervisor Butchko responded it is almost done for presentation in June. .

### **Announcements**

Lamoka-Waneta lakes water treatment to be completed by the middle of May

Board of Assessment Review for tax grievances is scheduled for Wednesday, May 23<sup>rd</sup> from 4 PM to 8 PM.

Wayne Town Clean Up Day is Saturday May 26<sup>th</sup> from 8 AM to 3 PM

The next KWIC meeting will be held on Tuesday, May 29<sup>th</sup> at Wayne town Hall starting at 7 PM

### **Adjourn**

A motion to adjourn the Town Board meeting was made by Councilperson Dunbar, seconded by Councilperson Haar, and all in favor.

Meeting adjourned at 7:45 pm

Respectfully Submitted,  
Bill Mahr, Town Clerk  
May 8, 2018