

**TOWN OF WAYNE  
BOARD MEETING MINUTES  
September 11, 2018**

Present: Supervisor Butchko  
Councilperson Haff  
Councilperson Harr  
Councilperson Dunbar  
Councilperson Freeman  
Clerk Mahr

The Town Board meeting began (7:28 PM) with following the 6:30 Public Hearing on the proposed Land Use regulation (LUR). Also in attendance were: Jeff Martin, Lulu Martin, Kevin Denison, Patty Gray, Gary Gray, John Christensen, Dave Michaels, Wayne Hand, Donald Young, Christopher Mooney, Gary Osborne and David Bauer.

**Approval of Minutes**

Motion to approve the August monthly board meeting minutes was made by Councilperson Haff, seconded by Councilperson Haar and all in favor.

**Supervisors Report**

The supervisor's report was presented and reviewed. Supervisor Butchko reviewed the current budget year to date figures. Supervisor Butchko also discussed the need for a funds transfer to address the over budget costs for code enforcement officer travel and expenses related to the dog fines. The fines collected will be put directly back into the DCO budget. The motion to approve was made by Councilperson Haff and seconded by Councilperson Haar and all in favor. Following the report discussion Supervisor Butchko discussed the initial budget figures for 2019. Supervisor Butchko reviewed how the process initiates at the county and is passed down to the Town which generates a levy that is divided between the General Fund, Highway Fund, Lighting District and Fire Department. Discussion centered around potential funding distributions to highway and budget line item increases and decreases. The budget schedule is as follows:

Initial Board workshop is scheduled for October 9

Final workshop, if needed, would be scheduled for October 23

**Clerks Report**

The clerk's report was reviewed and discussed. Councilperson Freeman made a motion to approve, and seconded by Councilperson Haar with all in favor.

Vouchers from Abstract 9 were submitted and discussed. Motion to approve vouchers was made by Councilperson Harr, seconded by Councilperson Dunbar, and all in favor.

Abstract 9 Vouchers were broken down by:

• General Account	Vouchers 253-286	\$18,735.20
• Highway Account	Vouchers 86-94	\$ 52,993.98
• TA Account	Vouchers 32-37	\$ 7,041.46
• Keuka Lighting	Voucher 9	\$ 218.45

### **Justice Report**

Justice reports were reviewed with no discussion. The motion passed in September to allow the Justice to submit a grant application for JCAP funding for a wireless speaker system in the town hall for court sessions needed to be restated into a Resolution for the NYS approval. Councilperson Haar made motion to approve, seconded by Councilperson Dunbar with all in favor except Councilperson Freeman who abstained.

### **Assessor**

No report.

### **Highway Superintendent Report**

The highway journal was presented and discussed. Superintendent Bauer said that the actions in August were cleaning roads and working on culverts.

Superintendent Bauer updated the status of the culvert project at 11259 East Lake Road. The East Lake Road closing will take place starting September 19th. The announcement for the closing has been placed in the newspapers and Superintendent Bauer stated where road closing signs would be placed on East Lake Road. Superintendent Bauer indicated that the price has been reduced by \$9,500. Councilperson Freeman asked how long project will take. Superintendent Bauer estimated 6 weeks. Councilperson Haar asked about disruption for local residents. Superintendent Bauer responded the impact would be minimal but there would be no turnaround capability for large vehicles.

Superintendent Bauer then presented a letter from Arthur Greene of 14755 Keuka Village Road which was about a concern that Mr. Greene has regarding his hillside. Superintendent Bauer stated there needs to be a plan developed to address this situation and engineering assistance will be needed from Larson Engineering.

Councilperson Haar asked if Town can anticipate future road projects. Superintendent Bauer stated they do inspections on a continuous basis but that sometimes things happen that are unforeseen. Supervisor Butchko spoke to the implications these projects can have on the upcoming budget process regarding monies that will need to be allocated for equipment replacement.

A Resolution was proposed for adjusting the speed limit on West Waneta Lake road that needs to be submitted to the New York State Department of Transportation. A motion to approve was made by Councilperson Freeman and seconded by Councilperson Haar with all in favor.

The Wayne water system was also reviewed. Larson Engineering has looked at options to automate the system and is putting a proposal together. It is estimated that the cost will be in \$16-\$20,000 range. The new system would self monitor the chlorine levels in the water. There would still be the need to do physical inspections. Superintendent Bauer is training Megan Pifer on the inspection process. It is estimated that it would take four weeks to implement the updated system. Supervisor Butchko recommended the board approve a permissive referendum to spend up to \$10,000 out of the water system reserve for the system upgrade. Motion to approve was made by Councilperson Haar and seconded by Councilperson Freeman with all in favor.

### **Code & Zoning Officer**

Review of the monthly report was presented with no discussion.

The Zoning and Planning Board Meeting minutes were presented with no discussion. Councilperson Dunbar stated he reviewed the most recent Planning Board minutes and noticed the approval of a special use permit which led him to ask the question why would these types of permits be taken out of the proposed LUR update. Planning Board Chairman, Stan Witkowski, responded that in the new LUR the building permits are being regrouped into broader categories that are less restrictive which will eliminate the need for special permits. It will simplify the building permit process which currently is very time consuming.

### **Watershed**

The Watershed report was presented with no detailed discussion. Supervisor Butchko noted that there have been year to date 107 inspections.

### **Dog Control Officer**

Dog Control Officer report was submitted. Town Clerk Mahr provided an update on the licensing incentive program and its budget impact. It was also noted that over the (2) month incentive program 81 new licenses and 44 renewal licenses were issued. The master inventory list was also updated for 96 removals primarily due to deaths.

### **History Group**

Report was presented with no discussion.

### **Other Business**

None.

**Public Comments**

Kevin Denison noted from his experience maintenance on a water system will be very high. Jeff Martin provided input on how zero based budgeting could be used in the budget process.

**Adjourn**

A motion to adjourn the Town Board meeting was made by Councilperson Haar, seconded by Councilperson Freeman and all in favor.

Meeting adjourned at 8:37 pm

Respectfully Submitted,  
Bill Mahr, Town Clerk  
September 11, 2018